

MaxSurge Healthcare Solutions

Concentrated Staff Training

Professional and quality personnel are critical to any practice, and hiring the right individual is just the beginning. The investment in specialized training provides the jump-start necessary to promote staff to improve more quickly, as well as to ensure efficiencies and a thorough knowledge of how an effective practice operates.

MaxSurge Healthcare Solutions offers sound training that recognizes the importance of:

- Thorough patient data collection and system entry
- How initial account collection is essential to a practice
- Scheduling a productive schedule
- Appropriate scripting for any situation
- Customer service significance to a successful practice
- Necessity of HIPAA compliance (as well as other compliance areas necessary to a compliant practice)
- Treatment planning and the goal of patient case acceptance
- Basic coding knowledge and handy reference sites
- General practice and front office protocol necessary to effectively run an office
- Establish effective methods of checks and balances in place to assure staff and practice security
- Basic practice-related marketing
- How to utilize the documentation necessary to maintain a patient chart or EMR

These, along with many more topics, are covered by MaxSurge staff. Training is provided on-site or at the MaxSurge facility offering staff group training as well as important one-on-one training.

Take the first step to reaching your production goals!

877-MAX-SURGE <http://www.maxsurge.net>

